

# Wedding Music Charleston- Payment Information

## MAY 2024

### Contract/Deposit to secure your date

- Once you determine all the details and options that you want in the contract you may call me or email me in the email thread with your event date and venue listed in the subject line, and I will prepare the contract and forward it to you for signatures.
- We need a signed contract and a 50% non-refundable deposit, OR a contract with a custom payment schedule in place to secure a date for a wedding. Payment programs are available with a small interest fee. Let us know if you have ANY questions or concerns about the contract or the deposit. We are happy to assist!

### Payment Information

Payments can be made by the following methods.

- **Please always enter the date of the event in the memo line for accuracy** and be sure to alert me when payments are made or mailed. This allows me to make sure it arrives as expected.
- Venmo- Use @Michael-Peifer-3 (Preferred if not using cash)
- PayPal- Use @michaelpfeifer1 or michaeldpeifer@gmail.com
- NOTE: There is a 3% processing fee charged by PayPal unless you use "Send money to friends and family" option when you pay.
- Checks- Make any checks to:

Michael D. Peifer- 703 Oxford Rd. Ladson SC 29456 (please do not make checks to a business name)

- **FINAL BALANCE** If you plan to pay the final balance in cash you may do so on the day of the event. All final payments made via Check, Venmo or PayPal must be made a minimum of 4 days prior to the event. Please make a note of this for event day to avoid any confusion. It is often busy and hectic after the reception, so it is best to have a plan for handling all vendor balances.

This is to ensure that the funds are available on event day to cover any expenses or assistance needed.

**Important Notice: If the final balance is not paid by the end of the event there can be a 20% fee added for late processing.**

- Let us know if you have questions or concerns about payment terms. There are options we can discuss with you regarding extended payment terms if you need assistance.
- Please note- our cash discount is for **Paper cash only**- no Venmo or Cash app payments. We must meet and receive cash only to receive the 5% discount. The discount will be deducted from

the final balance, not the deposit. (Example: \$1,000 package price, \$500 cash up front and \$450 cash on event day)